



Practical Information

1. Code of Conduct
2. Main Venue: Sakata-Hirata Hall
3. Registration Desk Hour
4. Reception / Banquet
5. Poster Session / Poster Ballot / Poster Award
6. Group Photo
7. IAB meeting (mainly for KMI members and IABs)
8. Wi-Fi connection



Code of Conduct

(based on London Code of Conduct)

Creating a Safe Environment for Everyone

- Inclusive for Everyone:
 - Regardless of gender, sexual orientation, disability, appearance, body type, race, nationality, or religion
- Respectful & Professional Behavior:
 - Discriminatory or harassing actions and inappropriate conduct are strictly prohibited
- Swift Action:
 - Any issues will be promptly addressed

For more details: please refer to the KMI2025 website

Report violations: kmi2025-coc@kmi.nagoya-u.ac.jp

Sakata-Hirata Hall (Science South Building)

Main building

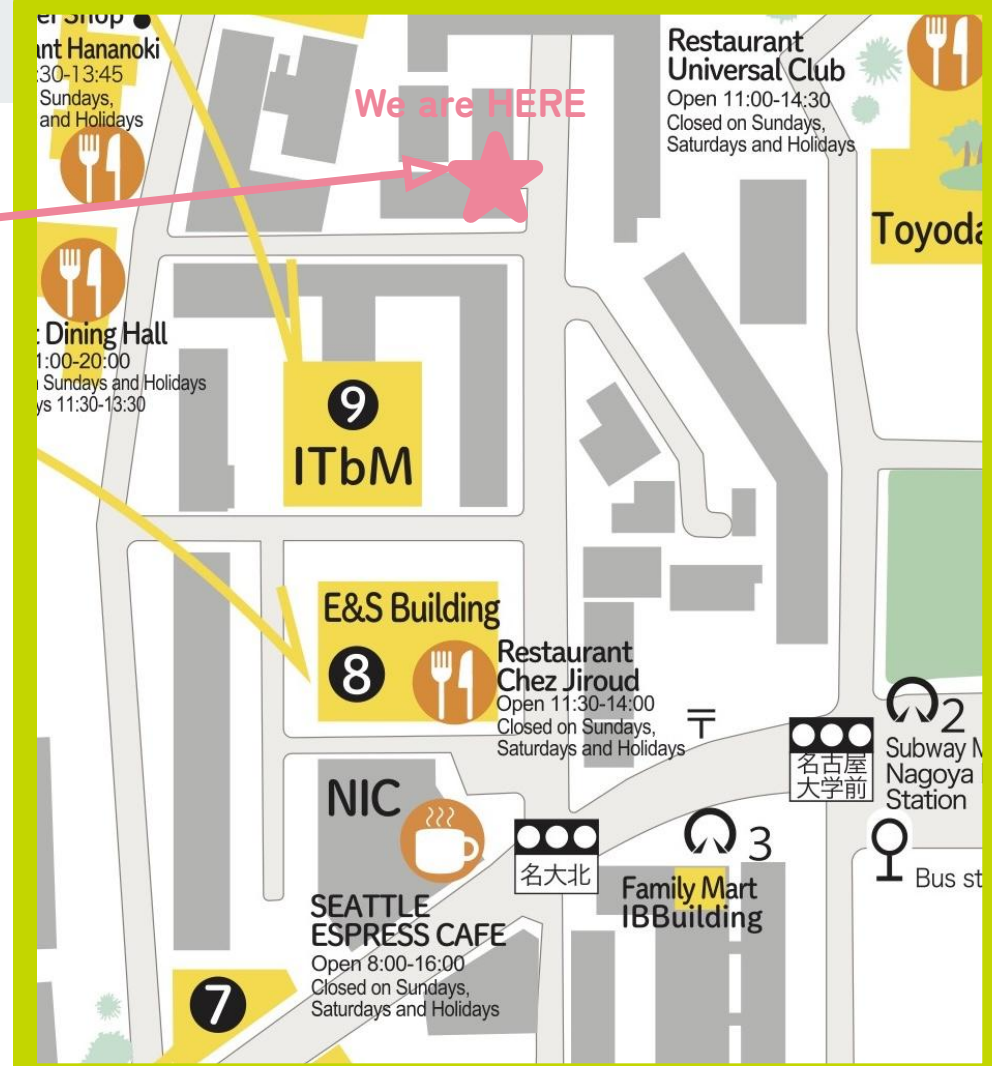
- plenary / poster / reception / banquet

Important rule

- No food or drinks are allowed inside the hall
- Bottled drinks are OK 🙄 (unofficially)

Lunch places

- Please take a look at the “Museum Campus Map”
- <https://www.num.nagoya-u.ac.jp/english/outline/campusmuseum.html>
- Printed map is available at the registration desk





Registration Desk

Location

- Registration desk is at the entrance hall of Sakata-Hirata Hall (this building)

Timing

- The desk will be open only during the coffee break

Pick Up

- Please pick up your nametag and souvenirs from KMI and Nagoya University

Additional (for certain invited speakers and IAB members)

- If you have an airline pass stub, please submit to Arai-san



Reception / Banquet

Location

- The reception and banquet will be held in the seminar room (this building)

Timing

- Reception : Mar. 5th at 18:15 (today)
- Banquet : Mar. 6th at 18:00 (tomorrow)

Additional

- The poster session will be held during the reception



Poster Session / Poster Ballot

Location

- The poster session will be held during the reception (this building)

Timing

- Display a poster : from Mar. 5th at lunch break
- Poster Session: Mar. 5th 18:15 - 20:00
- Poster Ballot: Mar. 5th 18:15 to Mar. 6th at around lunch break

Additional

- Everyone (in-person) is invited to vote
- Please select the posters based on the evaluation criteria (next page)



Poster Award: Evaluation Criteria

Insightful

- Posters that introduce novel concepts, present unique ideas, or offer perspectives that challenge conventional thinking.

Oral

- Poster presentations that demonstrate exceptional clarity and engagement during verbal delivery.

Visual

- Posters that exhibit a high standard of graphical quality, including clarity in layout, consistency in design, and the effective use of figures, diagrams, or equations.

Please choose one poster for each criterion.

The award winner will be announced during the final session of the symposium



Group Photo

Location

- Sakata-Hirata Hall (this hall)

Timing

- Mar. 6th at before lunch break (tomorrow)

Additional

- Please gather on the stage



IAB meeting (mainly for KMI & IAB members)

Location

- ES635: Room 635 at 6F of ES building (⚠ different building)

Timing

- Mar. 6th at 14:30 - 18:00
- Open sessions & discussions: 14:30 - 16:50 / 17:30 - 18:00
- Coffee break: 16:00 - 16:30
- Closed session: 16:50 - 17:30

Additional

- No coffee at Sakata-Hirata Hall



Wi-Fi connection

eduroam

- Please use your account issued by your university or institute

Guest Wi-Fi

- SSID: nuwnet-guest or nuwnet1x-guest
- The guest ID and password are printed on the backside of your nametag

Additional

- Both networks are available throughout the campus



Ask organizers

If you have questions or concerns, please ask organizers.

Look for the person with **red-strapped** nametag